



# City of Philippi

Licenses & Tax Office  
PO Box 460  
Philippi, WV 26416  
(304) 457-3700 / Fax (304) 457-2703

<b>OFFICE USE:</b>
<input type="checkbox"/> \$15 – FEE DUE
PAYMENT REC'VD ___/___/___
CLERK INITIALS _____
LICENSE # _____

## APPLICATION FOR CONTRACTOR'S LICENSE

License Period: July 1, 20\_\_\_ to June 30, 20\_\_\_

CONTRACTOR / BUSINESS NAME: \_\_\_\_\_

BUSINESS MAILING ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_ FAX #: \_\_\_\_\_

WV CONTRACTOR'S LICENSE NUMBER: \_\_\_\_\_ FEIN # \_\_\_\_\_

**(A COPY OF YOUR WV CONTRACTOR'S LICENSE MUST BE ATTACHED TO THIS APPLICATION)**

TYPE OF BUSINESS (Check one)  CORPORATION  PARTNERSHIP  LLC  SOLE/INDIVIDUAL

NAMES OF OWNER, ALL PARTNERS, OR ALL CORPORATE OFFICERS (whichever is applicable)

NAME AND TITLE	HOME ADDRESS	TELEPHONE NO.	Last 4 Digital of SS#

TAX & LICENSE DEPT. CONTACT & NUMBER \_\_\_\_\_

TYPE OF CONTRACTOR/ TYPE OF WORK PERFORMED: (Check all that apply)

- |                        |                          |                          |
|------------------------|--------------------------|--------------------------|
| GENERAL CONTRACTOR     | CONCRETE CONTRACTORS     | MASONRY CONTRACTORS      |
| PAINTING CONTRACTORS   | ROOFING CONTRACTORS      | ELECTRICIANS             |
| PLUMBING CONTRACTOR    | HEATING & A/C CONTRACTOR | SHEET METAL / SHEET ROCK |
| SIGNAGE                | EXTERMINATION CONTRACTOR | EXCAVATING CONTRACTOR    |
| LANDSCAPING CONTRACTOR | GLASS INSTALLATION       | CARPET INSTALLATION      |

OTHER: (SPECIFY) \_\_\_\_\_

IF CONTRACTING LICENSE IS FOR CITYWIDE WORK THROUGHOUT THE YEAR, CHECK HERE [\_\_\_]

LIST SPECIFIC PROJECT AND/OR LOCATION WITHIN THE CITY WHERE YOU WILL BE DOING CONTRACTING WORK:

*(BUILDING PERMITS ARE REQUIRED FOR ANY CONSTRUCTION IN THE CITY, PLEASE FILL ONE OUT ALSO)*

\_\_\_\_\_

DOLLAR AMOUNT OF PROJECT CONTRACT: \$ \_\_\_\_\_

No License can be or will be issued until all Business & Occupation taxes due and owing the City for the most recent quarterly period have been paid. A building permit must be obtained for all work done within the City after securing a license. A building permit will not be issued to any contractor or any individual employing a contractor who does not have both a State & City Contractor's license.

The applicant hereby certifies that the information provided as part of this application is true, accurate, and correct to the best of his/her knowledge and agrees to comply with all provisions of the Article #711 of the City's codified ordinances.

DATE: \_\_\_/\_\_\_/\_\_\_ SIGNATURE OF APPLICANT \_\_\_\_\_

PRINT NAME \_\_\_\_\_

TITLE: \_\_\_\_\_ CONTACT NO. \_\_\_\_\_