

City of Philippi

Building Permit Request



Owner:	Building or Lot Location:
Mail Address:	Physical Address:
Phone:	Phone:

Type of Improvement: (check one)
 New Structure (require plans) Addition (require plans) In/Outside Repairs
 Other: _____
 Substantial improvement yes no

Describe Work to be Done:

Begin Date: _____ End Date: _____

Total Cost of project or improvements: \$ _____ (must be filled in)

Will new utility hook-ups be required? Yes No
 If yes, which ones will you need? water sewer electric

Contractor & Sub Contractor List:
**** All contractors and sub-contractors are required a City Contractor's Licenses. Please have the contractor file for one if they have not. *****

Contractor's Name	State Lic. No.	City Lic. No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Add addition sheet for more contractors if needed)

Applicant Signature _____ Date _____

Print Name _____ Phone _____

Sketch showing building dimensions and set back distances from all lot lines:

NOTE: A \$50.00 penalty will be imposed for any project beginning before an approved permit is issued. Penalty will not be waived under any circumstances.

CITY USE ONLY

<p>100 Year Flood Plain: _____</p> <p>historical District: _____</p> <p>Zoning Variance:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Fee: \$ _____</p> <p>() paid () billed</p> <p>Receipt No. _____</p> <p>Permit No. _____</p>	<p>APPROVALS:</p> <p>_____</p> <table style="width: 100%;"><tr><td style="width: 70%;">Building Inspector</td><td style="width: 30%;">Date</td></tr><tr><td colspan="2">_____</td></tr><tr><td>Landmark Commission</td><td>Date</td></tr><tr><td colspan="2">_____</td></tr><tr><td>Zoning Board</td><td>Date</td></tr><tr><td colspan="2">_____</td></tr><p>Comments:</p><p>_____</p><p>_____</p><p>_____</p></table>	Building Inspector	Date	_____		Landmark Commission	Date	_____		Zoning Board	Date	_____	
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