

The City of Philippi

Office of City Clerk
108 N. Main Street
P.O. Box 460
Philippi, WV 26416

APPLICATION FOR VACANT STRUCTURES REGISTRATION FORM

BUSINESS OR RESIDENTIAL ADDRESS ORDINANCE NO. 1709-27-A-D

- [1] Legal Business or Corporate (Name): _____
[2] DBA, Division or Subsidiary (Name): _____
[3] Owner's Name (if Sole Owner): _____
[4] Address (Street or P.O. Box): _____
[5] City, State, and Zip Code: _____

MAILING ADDRESS

- [1] _____
[2] _____
[3] _____
[4] Name and Phone Number of Contact Person: _____

[1] Corporation, Partnership, Individual, or Other

Enter F.E.I.N. (This is your Federal (IRS) Employer Identification Number) _____

[2] West Virginia Identification Number _____

[3] If you are the Sole Owner you MUST also enter your SSN _____

[4] List by street address all rental property within city limits:

Full Name of Individual Owner, Partners, or Officers

Name

Address

_____	_____
_____	_____
_____	_____

Signature: _____ Title: _____ Date: _____

OVER

NOTE : The Registration Fee shall be (listed below) per year for a maximum term of one year beginning on July 1st and ending June 30th of the succeeding year.

OFFICE USE ONLY

- [1] No Fee for properties that are vacant for less than one year;
- [2] \$200.00 for properties that are vacant for at least one year but less than two years;
- [3] \$400.00 for properties that are vacant for at least two years but less than three years;
- [4] \$600.00 for properties that are vaccant for at least three years but less than four years;
- [5] \$800.00 for properties that are vacant for at least four years but less than five years; and
- [6] \$1600.00 for properties that are vacant for at least five years, plus an additional \$300.00 for each year in excess of five years.

Mail _____
Check _____
Money Order _____

Date Vacant _____

Office _____
Cash _____
Check _____

Amount Received _____

Attach Check or Money Order Payable to The City of Philippi and Mail To:

The City of Philippi
Office of City Clerk
Box 460
108 N. Main Street
Philippi, WV 26416

Phone: (304) 457-3700